TERREBONNE PORT COMMISSION

**MINUTES**

**January 23, 2018**

**1116 Bayou Lacarpe Rd.**

Houma, Louisiana 70363

# **Steve Crispino, President Presiding**

Present: Andrew Blanchard, Chris Erny, Steve Crispino, Dan Davis, Edward Rome, and Greg Landry

**Absent: Charles Giglio**

Staff: David Rabalais – Executive Director, Sonja Labat - Finance Manager

**Legal: Danna Schwab – Schwab Law Firm**

**Consultants Katie Deroche – Lori Leblanc, LLC, Ty Carlos – LCDA, David and Jacob Waitz – Waitz Engineering**

###### Media: None

###### Guests: None

1. **WELCOME AND INVOCATION** 
   1. **Steve Crispino, President, called the meeting to order. Greg Landry led with the invocation and the Pledge of Allegiance. Sonja Labat called roll. A quorum was present.**
2. **PUBLIC WISHING TO ADDRESS THE COMMISSION**
   1. **None**
3. **APPROVAL OF MINUTES**
   1. **A motion by Chris Erny and seconded by Andrew Blanchard approved the minutes of the December 19, 2017 regular meeting. No opposition. Motion passed.**
4. **FINANCIAL REPORT**
   1. **Reconciliation of finances was reviewed and approved for the month of December 2017 on a motion by Edward Rome and seconded by Chris Erny. No opposition. Motion passed.**
   2. **A motion by Dan Davis and seconded by Andrew Blanchard approved the absences of Edward Rome and Greg Landry from the December 19, 2017 meeting. No opposition. Motion passed.**
   3. **A motion by Andrew Blanchard and seconded by Dan Davis approved the 2017 audit engagement agreement with Martin and Pellegrin. No opposition. Motion passed.**
5. **EXECUTIVE DIRECTOR’S REPORT** 
   1. **Government Multi-Use Complex**
      1. **Port Office Space (DDG) – David Rabalais reported that the retainage is being paid.**
      2. **CBP Expansion (DDG) – Port is still waiting on GSA.**
   2. **Other Port Projects**
      1. **HNC Maintenance Dredging and Deepening Study – David Rabalais will be attending Mardi Gras in Washington.**
      2. **Terrebonne Port Munson Slip North West Expansion-**
6. **A motion by Edward Rome and seconded by Chris Erny approved a resolution authorizing the loan closing with Whitney Bank. No opposition. Motion passed.**
7. **A motion by Chris Erny and seconded by Greg Landry approved the consultant agreement with John Holt. No opposition. Motion passed.**
   * 1. **Terrebonne Port Intracoastal Earhart Drive Upgrade – No change since last report.**
     2. **EDA Road Grant – A motion by Chris Erny and seconded by Dan Davis authorized the Port Director to conditionally accept the bid based on approval by EDA and legal. No opposition. Motion passed. Bids will be coming in at the beginning of February, and they don’t want to put the project on hold. David will bring the bid information to the next meeting.**
     3. **Generator for CBP’s marine unit – The Port is working with GSA.**
8. **COMMITTEE REPORTS – None**
9. **COMMISSIONER’S COMMENTS – None**
10. **STAFF REPORT – David discussed going to DC.**
11. **ADJOURNMENT**

**There being no further business to come before the commission, a motion made for**

**adjournment by Edward Rome and seconded by Dan Davis. No opposition.**

**Motion passed.**